

To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 15 February 2022 at 2.00 pm

Council Chamber - County Hall, New Road, Oxford OX1 1ND

Please note that Council meetings are currently taking place in-person (not virtually) with Covid precautions at the venue. Meetings will continue to be live-streamed and those who wish to view them are strongly encouraged to do so online to minimise the risk of Covid-19 infection.

If you wish to view proceedings, please click on this [Live Stream Link](#). However, that will not allow you to participate in the meeting.

If you still wish to attend this meeting in person, you must contact the Committee Officer by 9am four working days before the meeting and they will advise if you can be accommodated at this meeting and of the detailed Covid-19 safety requirements for all attendees.

Please note that in line with current government guidance *all* attendees are strongly encouraged to take a lateral flow test in advance of the meeting.



Yvonne Rees
Chief Executive

February 2022

Committee Officer: **Colm Ó Caomhánaigh**
Tel: 07393 001096; E-Mail:
colm.oocaomhanaigh@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Liz Brighthouse OBE	Deputy Leader of the Council
Glynis Phillips	Cabinet Member for Corporate Services
Neil Fawcett	Cabinet Member for Community Services & Safety
Dr Pete Sudbury	Cabinet Member for Climate Change Delivery & Environment
Tim Bearder	Cabinet Member for Highways Management
Duncan Enright	Cabinet Member for Travel & Development Strategy
Calum Miller	Cabinet Member for Finance
Jenny Hannaby	Cabinet Member for Adult Social Care
Mark Lygo	Cabinet Member for Public Health & Equality

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 15 March 2022

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or email democracy@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 18)

To approve the minutes of the meeting held on 18 January 2022 (CA3) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Currently council meetings are taking place in-person (not virtually) with Covid safety procedures operating in the venues. However, members of the public who wish to speak at this meeting can attend the meeting 'virtually' through an online connection. While you can ask to attend the meeting in person, you are strongly encouraged to attend 'virtually' to minimise the risk of Covid-19 infection.

Please also note that in line with current government guidance all attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

Normally requests to speak at this public meeting are required by 9 am on the day preceding the published date of the meeting. However, during the current situation and to facilitate these new arrangements we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e. 9 am on Wednesday 9 February 2022 Requests to speak should be sent to

colm.ocaomhanaigh@oxfordshire.gov.uk. You will be contacted by the officer regarding the arrangements for speaking.

If you ask to attend in person, the officer will also advise you regarding Covid-19 safety at the meeting. If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Consultation and Engagement Strategy (Pages 19 - 36)

Cabinet Member: Corporate Services

Forward Plan Ref: 2021/165

Contact: Kerry Middleton, Head of Communications, Marketing & Engagement Tel: 07586 479081

Report by Corporate Director Customers, Organisational Development and Resources (CA6).

To seek approval of the overall consultation and engagement approach and proposals within the Cabinet paper submitted.

The Cabinet is RECOMMENDED to

- a) **consider the contents of the draft strategy and provide feedback to the Cabinet lead member for corporate services, the corporate director for customers organisational development and resources and supporting officers; and**
- b) **endorse the content of the strategy.**

7. OCC Social Value Policy (Pages 37 - 70)

Cabinet Member: Finance

Forward Plan Ref: 2021/223

Contact: Becky Spencer, Procurement Policy & Governance Officer Tel: 07912 476711

Report by Director of Law & Governance (CA7).

The purpose of this report is to advise Cabinet on progress towards introducing a Social Value Policy for Oxfordshire County Council, and to request the approvals set out in the Recommendations.

The Cabinet is RECOMMENDED to:

- a) **Approve the draft Social Value Policy, provided as an annex to this report;**
- b) **Approve the planned implementation of the Social Value Policy, as outlined below.**

8. Oxfordshire Infrastructure Strategy (OxIS) Stage 1 - Endorsement to Final Report (Pages 71 - 122)

Cabinet Member: Travel & Development Strategy

Forward Plan Ref: 2021/163

Contact: John Disley, Infrastructure Strategy & Policy Manager Tel: 07767 006742 / James Gagg, Principal Infrastructure Planner Tel: 07776 997303

Report by Corporate Director Environment & Place (**CA8**).

Annex 1b is published as a Supplementary Document due to its large size.

This report introduces the completed, updated first stage of the Oxfordshire Infrastructure Strategy (OxIS), which covers the identification and prioritisation of strategic infrastructure needs to 2040. It asks the Cabinet to endorse Stage 1 of OxIS and to recommend its adoption as the basis for infrastructure assessment and prioritisation in other relevant workstreams. OxIS has been undertaken as a partnership project with District Councils and other Stakeholders, and this Cabinet report follows consideration of endorsement of OxIS Stage 1 by the Future Oxfordshire Partnership on 25th January.

The Cabinet is RECOMMENDED to

- a) **Endorse the OxIS Stage 1 as the framework for assessing and identifying strategic infrastructure priorities across the County to 2040, and**
- b) **Endorse the use of the OxIS multi-criteria appraisal (MCA) as the basis for the on-going assessment and prioritisation of infrastructure in relevant Council workstreams.**

9. Burford Experimental Weight Limit (Pages 123 - 218)

Forward Plan Ref: 2021/196

Contact: Natalie Moore, Transport Planner Tel: 07917 534327

Report by Director of Law & Governance (**CA9**).

A delegated decision taken by the Cabinet Member for Travel Development and Strategy on the Burford Experimental Weight Limit on 5 January 2022 was called in for review by request of 14 Councillors.

This report includes the executive response to the Burford Experimental Weight Limit – Call In Recommendations of the Place Overview and Scrutiny Committee 2 February 2022

The Cabinet is RECOMMENDED to:-

- a) **Receive the referral made by the Place Overview & Scrutiny Committee following its consideration of a call-in request made on the 2 February 2022 on the decision regarding the Burford Experimental Weight Limit**

- b) **Reconsider the original decision taken by the Cabinet Member for Travel and Development Strategy, in light of the concerns raised by the Place Overview & Scrutiny Committee as listed in paragraph 5 of this report.**

10. Formal Approval of Early Years Funding Formula 2022/23 (Pages 219 - 224)

Forward Plan Ref: 2021/186

Contact: Sarah Fogden, Finance Business Partner Tel: 07557 082613

Report by Director for Children's Services (**CA10**).

The local authority is required to set a funding formula for 2- year old and for 3 and 4 year old provision.

Cabinet is RECOMMENDED to: -

- a) **Pass the funding increase received by Oxfordshire onto providers in full and approve the 2022-23 Early Years funding formula for 3 and 4- year old provision with an underlying hourly rate of £4.35 (excluding the Deprivation supplement, SEN Inclusion Fund and Contingency).**
- b) **Pass the funding increase received by Oxfordshire onto providers in full and approve the 2022-23 Early Years funding formula for 2- year old provision at an hourly rate of £5.89.**

11. Forward Plan and Future Business (Pages 225 - 230)

Cabinet Member: All

Contact Officer: Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA11**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.